



Mayor  
Elise Partin

Mayor Pro-Tem  
Phil Carter

Council Members  
Tiffany Aull  
Byron Thomas  
Alice Rose

City Manager  
Mike Conley

Assistant City Manager  
Betsy Catchings  
Wesley Crosby

**City of Cayce  
Regular Council Meeting  
Tuesday, May 5, 2026  
6:00 p.m. – Cayce City Hall – 1800 12<sup>th</sup> Street  
[www.caycesc.gov](http://www.caycesc.gov)**

**To Access Council Meeting Livestream, click  
<https://www.youtube.com/@cityofcayce1137/streams>**

## **REGULAR COUNCIL MEETING**

### **I. Call to Order**

- A. Invocation and Pledge of Allegiance
- B. Approval of Minutes  
April 7, 2026 – Regular Council Meeting

### **II. Public Comment Regarding Items on the Agenda**

### **III. Presentation**

- A. Presentation by Traude Sander, with Keep the Midlands Beautiful, on their work in the community

### **IV. Items for Discussion and Possible Approval**

- A. Discussion and Approval to Amend the May 20, 2026, Council Meeting Date
- B. Consideration and Approval of Resolution Authorizing and Approving Financing through Lease Purchase and Award of Lease Purchase Contract – General Fund Fire Vehicle, Requested
- C. Discussion and Approval to Ratify an Agreement Approved by the City Manager under the Emergency Powers of Sec. 2-146, with G.H. Smith Construction, Inc. and Carolina Paving & Grading, LLC, for the Emergency Repair of a Sewer Main Failure on Nikon Circle

### **V. Committee Matters**

- A. Appointments and Reappointments  
Beautification Foundation – One (1) Position  
Jennifer Hutto  
Vanessa Mota  
Dana Bailey

Board of Zoning Appeals – One (1) Position  
Jason Simpson  
Cayce Housing Authority – One (1) Position  
Kelly Wuest  
Planning Commission – One (1) Position  
Daniel Gooch  
Jessica Corley  
Travis Basnett  
Alexandra Hayes  
Dara Brown

**VI. City Manager's Report**

**VII. Council Comments**

**VIII. Executive Session**

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege

**NOTE: Items discussed in Executive Session may result in action by City Council upon its return to general session**

**IX. Reconvene**

**X. Possible Action in follow-up to Executive Session**

- A. Possible action, if any, relating to claims or potential claims discussed in executive session, as appropriate and as permitted by law

**XI. Adjourn**

**SPECIAL NOTE: Upon request, the City of Cayce will provide this document in whatever form necessary for the physically challenged or impaired.**

**CITY OF CAYCE**  
**2026 MAY MEETINGS AND EVENTS**

**Tuesday, May 5**

- **Meet with the Mayor** | 5:00 p.m.- **CANCELLED**
- **City Council Meeting** | 6:00 p.m.

**Wednesday, May 6**

- **Museum Commission Meeting** | 5:00 p.m.
- **Budget Work Session** | 5:00 p.m.

**Monday, May 11**

- **Beautification Foundation Meeting** | 5:30 p.m.

**Thursday, May 14**

- **Events Committee Meeting** | 5:30 p.m.

**Monday, May 18**

- **Zoning Board/Planning Commission Meeting** | 6:00 p.m.

**Tuesday, May 19**

- **Cayce Housing Authority Meeting** | 5:00 p.m.

**Wednesday, May 20**

- **Budget Work Session** | 3:00 p.m.
- **City Council Meeting** | 5:00 p.m.

**Thursday, May 21**

- **Lecture on historic gardening presented by Herb Bunch** | 6:00 p.m. at the Cayce Museum

**Monday, May 25**

- **Memorial Day Holiday** | City Offices CLOSED
- **Garbage, yard trash, and recycling will be picked up May 27**

**Tuesday, May 26**

- **Public Safety Foundation Meeting** | 5:45 p.m.

**Wednesday, May 27**

- **Bulk & White Good Collection Day**

**Saturday, May 30**

- **Program on Congaree Indians by Dr. Chris Judge, State Archeologist for SC** | Time TBA at the Cayce Museum



Mayor Elise Partin	Mayor Pro-Tem Phil Carter	Council Members Tiffany Aull Byron Thomas Alice Rose	City Manager Mike Conley	Assistant City Manager Betsy Catchings Wesley Crosby
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**City of Cayce  
Regular Council Meeting  
Tuesday, April 7, 2026**

The April 7, 2026, Regular Council Meeting was held this evening at 6:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, and Council Members Byron Thomas, Tiffany Aull, and Alice Rose; City Manager Michael Conley, Assistant City Manager Wesley Crosby and Assistant City Manager/Utilities Director Betsy Catchings; Municipal Clerk Kristen Hall, Human Resources Director Keisha Brunson; and City Attorney James Smith.

Mayor Partin asked if members of the press and public were duly notified of the meeting in accordance with the Freedom of Information Act (FOIA). Ms. Hall confirmed they were notified.

**Call to Order**

Mayor Partin called the Regular Council Meeting to order, Council Member Rose gave the invocation, and City of Cayce Fleet Manager Bill Clark led the assembly in the Pledge of Allegiance.

**Approval of Minutes**

Council Member Thomas made a motion to approve the March 2, 2026, Regular Council Meeting minutes and the March 18, 2026, Council Work Session minutes as written. Council Member Rose seconded the motion which was unanimously approved by roll call vote.

**Public Comment Regarding Items on the Agenda**

Carl Sherwood – Item V. A. – Mr. Sherwood stated support for efforts to address unsafe and derelict buildings but noted he had not yet reviewed the ordinance and wanted to review it and suggested discussion with local business owners regarding potential impacts.

Chip Salak – Item IX. A., IX. C., and XI. A. – Mr. Salak addressed Council regarding the proposed troll project, requesting additional information on research, costs, maintenance, economic impact, and funding sources and encouraged transparency prior to any expenditure.

Clyde Alley – Item IX. C. – Mr. Alley addressed Council regarding the Otarre Pointe Apartments conversion to low-income housing, expressing concerns about impacts on tenants and requesting the city seek additional information and possible action.

Denise Calafrancesco – Item IX. C. – Ms. Calafrancesco addressed Council regarding Otarre Pointe Apartments, expressing concerns about communication and transparency related to ownership and management changes and the transition to workforce/low-income housing and its impacts on residents.

Katty Hite – Item IX. A. – Ms. Hite addressed Council regarding the proposed troll project, expressing support and noting its potential to attract visitors and benefit the community.

Ron Wright – Item IX. A. – Mr. Wright voiced opposition to the proposed troll project and requested that related expenditures be discussed in open session.

### **Presentation**

Mr. Thomas Causey, Project Manager with Stantec Consulting Services, Inc., presented an update on the City's Brownfields Grant Program.

### **Items for Discussion and Possible Approval**

A. Discussion and Approval to Amend the April 22, 2026, Council Meeting Date

City Manager Conley stated that the April 22, 2026, Council Meeting was being held therefore no action was needed for this item.

B. Consideration and Approval of Resolution Authorizing and Approving Financing through Lease Purchase and Award of Lease Purchase Contract – General Fund Police Vehicles

Council Member Thomas made a motion to approve the resolution authorizing and approving financing through lease purchase and award of lease purchase contract for General Fund Police Vehicles. Council Member Rose seconded the motion which was unanimously approved by roll call vote.

C. Consideration and Approval of Resolution Authorizing and Approving Financing through Lease Purchase and Award of Lease Purchase Contract – General Fund Fire Vehicles

Council Member Thomas made a motion to approve the resolution authorizing and approving financing through lease purchase and award of lease purchase contract for General Fund Fire Vehicles. Council Member Rose seconded the motion which was unanimously approved by roll call vote.

D. Discussion and Approval to Ratify an Agreement Approved by the City Manager under the Emergency Powers of Sec. 2-146, with G.H. Smith Construction, Inc. and Carolina Paving & Grading, LLC, for the Emergency Repair of a Sewer Main Failure on Michaelmas Avenue.

Council Member Thomas made a motion to approve the ratification of an agreement approved by the City Manager under the emergency powers of Sec. 2-146 with G.H. Smith Construction, Inc. and Carolina Paving & Grading, LLC for the emergency repair of a sewer main failure on Michaelmas Avenue. Council Member Rose seconded the motion which was unanimously approved by roll call vote.

- E. Discussion and Approval to Ratify an Agreement Approved by the City Manager under the Emergency Powers of Sec. 2-146, with G.H. Smith Construction, Inc. and Carolina Paving & Grading, LLC, for the Emergency Repair of a Sewer Main Failure on Oakland Avenue

Council Member Thomas made a motion to approve the ratification of an agreement approved by the City Manager under the emergency powers of Sec. 2-146, with G.H. Smith Construction, Inc. and Carolina Paving & Grading, LLC for the emergency repair of a sewer main failure on Oakland Avenue. Council Member Rose seconded the motion which was unanimously approved by roll call vote.

### **Ordinances**

- A. Discussion and Approval of Ordinance 2026-04 Vacant Commercial and Industrial Building Registration Ordinance – First Reading

Council Member Rose made a motion to approve the Vacant Commercial and Industrial Building Registration Ordinance; this motion died for lack of a second.

### **Committee Matters**

- A. Approval to Enter the Following Committee Approved Minutes into the City's Record  
Cayce Historical Museum Commission – February 4, 2026

Council Member Rose made a motion to enter the Committee Approved Minutes into the City's record. Council Member Thomas seconded the motion which was unanimously approved by roll call vote.

### **City Manager's Report**

City Manager Conley introduced Kristen Hall as the City of Cayce's new City Clerk, noting her years of service with the city and extensive executive experience, and welcomed her to the role.

City Manager Conley also provided an update regarding a potential rezoning inquiry for 901 F Avenue. A property owner had discussed the possibility of rezoning the parcel to commercial to combine it with 900 Knox Abbott Drive for a potential development project. City

staff advised that they would not support the rezoning request as it would be inconsistent with the Future Land Use Map and likely not supported by surrounding property owners or community stakeholders. The property owner subsequently met with nearby stakeholders to gauge interest; however, no further action has been taken with the City, and no rezoning application has been submitted at this time.

### **Council Comments**

Council Member Aull stated she was not prepared to support the first reading of the vacant commercial building ordinance at this time. While she agrees that issues related to property appearance and condition should be addressed, she expressed concern that vacancies can result from various factors such as economic conditions. She emphasized the importance of making the city business-friendly, protecting the community's character, and gathering additional input from stakeholders before moving forward.

Council Member Thomas thanked staff for a recent work session and commended their dedication to the city. He suggested the vacant buildings ordinance be discussed further in a work session to allow Council and staff to review the issue in more detail and consider potential alternatives, including possible incentives rather than penalties. He also announced a District Two listening tour at local parks to hear from residents about neighborhood and park improvements and public safety. Additionally, he shared information about upcoming community events, including the Cayce–West Columbia Block Party, a litter cleanup event in District Two, and proposed recognizing local high school students who plan to enlist in the military.

Council Member Rose expressed interest in continuing discussions regarding the vacant building ordinance and stated she would like to hear input from staff and residents who may be affected.

Mayor Partin shared positive feedback from a resident praising the City's sanitation department for their efficiency and cleanliness and thanked staff for their work.

### **Executive Session**

- A. Discussion of negotiations incident to a proposed contractual arrangement with artist Thomas Dambo for the creation and installation of public art within the City, including at the Riverwalk or another City location, and receipt of related legal advice, as permitted by the South Carolina Freedom of Information Act.
- B. Receipt of legal advice concerning the South Carolina Freedom of Information Act process and an update on Court contractual arrangements, and related legal issues, as permitted by the South Carolina Freedom of Information Act.

- C. Discussion of legal advice concerning the City's authority and current legal status of the Otarre Pointe matter, as permitted by the South Carolina Freedom of Information Act.
- D. Discussion of negotiations incident to proposed contractual arrangements, and receipt of legal advice, concerning EPAC 208, as permitted by the South Carolina Freedom of Information Act.

Council Member Aull made a motion to move into Executive Session for Items B, C, and D. Council Member Thomas seconded the motion. Mayor Partin called the question which was unanimously approved by roll call. Council Member Rose made a motion to move into Executive Session for Item A; this motion died for lack of a second.

### **Reconvene**

After the Executive Session was concluded, Mayor Partin announced that no action was taken in Executive Session other than to adjourn and resume the Regular meeting.

### **Possible action by Council in follow up to Executive Session**

There were no follow-up actions to Executive Session

### **Adjourn**

Council Member Rose made a motion to adjourn. Council Member Aull seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 8:14 p.m.

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Elise Partin, Mayor

ATTEST:

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Kristen Hall, Municipal Clerk

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# Memorandum

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**To:** Mayor and Council

**From:** Michael Conley, City Manager

**Date:** May 5, 2026

**Subject:** Consideration and Approval of Resolution Authorizing and Approving Financing through Lease Purchase and Award of Lease Purchase Contract – General Fund Fire Vehicles, as approved at the September 2, 2025, regular council meeting.

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## Issue

Council's approval is needed for authorizing and approving financing through a lease/purchase and awarding of lease/purchase contract to a financial institution for one (1) tower/ladder truck for the fire department.

## Discussion

On September 2, 2025, Council approved for the fire department to purchase a tower/ladder truck, not to exceed \$2,500,000. Pierce, through Spartan Fire & Apparatus, was the approved manufacturer for the new tower/ladder. Spartan Fire was able to find an apparatus that met the City's needs in production and held the apparatus for us. The price of the apparatus is \$2,300,000 and is expected to be completed in the July/August 2026 timeframe. The City will be utilizing settlement funds from the previous ladder apparatus in the amount of \$1,150,000 as a down payment for this new apparatus. The remaining \$1,150,000 will be financed through the approved lease/purchase contract.

Staff contacted 17 financial institutions and requested lease purchase financing proposals for the tower/ladder apparatus and equipment based on the purchase price. The city received back 4 responses.

Bank 1- Bank of America- 84 months-3.8856% Int. rate-\$15,658.64/month in payments.

Bank 2-PNC Bank-84 months-4.09% Int. rate-\$15,766.81/month in payments.

Bank 3-First Bank-84 months-4.54% Int. rate-\$16,261.52/month in payments.

Bank 4-First Community Bank-84 months-4.79% Int. rate-\$ 16,180.56/month in payments.

## Recommendation

Staff recommends City Council award the lease/purchase contract to Bank of America for a term of 7 years at a 3.8856% interest rate, with monthly payments in arrears of \$15,658.64 for principal and interest. Staff also recommends council to approve a "Resolution Approving Funding" through Bank of America and that the City Manager be authorized to execute the contract documents.



other related documents as may be necessary or appropriate to consummate the financing authorized hereby (collectively, the "Financing Documents").

2.- The aggregate principal amount financed under the Financing Documents shall not exceed One Million One Hundred Fifty Thousand Dollars (\$1,150,000), the stated interest rate shall not exceed 3.8856% per annum (exclusive of any default rate or consequences of a change in tax status), and the final maturity of the Financing Documents shall not exceed seven (7) years from the date of closing.

3.- The Mayor, the City Manager, the Finance Director, and the Municipal Clerk, and each of them acting within the scope of their respective duties, are hereby authorized and directed, for and on behalf of the City, to negotiate, execute, deliver, attest, certify, and, where appropriate, affix the seal of the City to the Financing Documents and such other certificates, instruments, and documents as may be necessary or appropriate to carry out the financing of the Project in accordance with this Resolution.

4.- The City Manager is further authorized to approve, consistent with this Resolution, the final payment schedule, purchase option, descriptions of equipment, and other economic and administrative terms of the Financing Documents, provided that no such approval shall materially increase the principal amount, interest rate, or term authorized by this Resolution.

5.- The Finance Director is hereby authorized to hold executed copies of the Financing Documents in escrow until all conditions to closing have been satisfied and to approve such changes, insertions, and omissions in the Financing Documents as such officer, upon advice of counsel, deems necessary or advisable, provided that such changes do not materially increase the principal amount, interest rate, or term authorized by this Resolution. The execution and delivery of the Financing Documents by the authorized officers shall constitute conclusive evidence of the City's approval of the final forms thereof.

6.- The obligations of the City under the Financing Documents shall constitute a current expense of the City and shall be payable solely from funds lawfully appropriated and made available therefor. The City's obligations under the Financing Documents shall be subject to annual appropriation by Council and shall not constitute a general obligation of the City or a pledge of the full faith, credit, or taxing power of the City within the meaning of the Constitution and laws of the State of South Carolina.

7.- The Council hereby finds and determines that the Financing Documents are being entered into for a proper public and municipal purpose and that the Project

is necessary and desirable for the health, safety, and welfare of the citizens of the City.

8.- The City covenants that it shall take all actions necessary to maintain the exclusion from gross income for federal income tax purposes of the interest component of the obligations evidenced by the Financing Documents and shall not take or omit to take any action that would adversely affect such exclusion. The City hereby designates its obligations under the Financing Documents as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended, and represents that the City reasonably anticipates that it and its subordinate entities will not issue, during the calendar year in which the financing is issued, tax-exempt obligations in an aggregate principal amount exceeding \$10,000,000, other than obligations not required to be taken into account for such purpose.

9.- The adoption of this Resolution shall constitute the City's official declaration of intent to reimburse itself, in accordance with applicable federal tax law, for any costs of the Project previously paid or to be paid from available funds of the City, from the proceeds of the financing authorized by this Resolution.

10.- All prior actions of the officers, agents, and employees of the City taken in furtherance of the purposes of this Resolution are hereby ratified, approved, and confirmed.

11.- All resolutions or parts of resolutions inconsistent with this Resolution are repealed to the extent of such inconsistency.

12.- This Resolution shall be effective immediately upon adoption.

**ADOPTED** this 5th day of May, 2026.

**CITY OF CAYCE, SOUTH CAROLINA**

By: \_\_\_\_\_  
Elise Partin, Mayor

ATTEST:

\_\_\_\_\_  
Kristen Hall, Municipal Clerk

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# Memorandum

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**To:** Mayor and Council

**From:** Michael Conley, City Manager

**Date:** May 5, 2026

**Subject:** Ratification of City Manager Action – Nikon Circle Sewer Line Repair

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## Issue

Council's approval is needed in order to ratify agreements approved by the City Manager, under the Emergency Powers of Sec. 2-146, with G.H. Smith Construction, Inc. and Carolina Paving & Grading, LLC on 3/3/2026 for the emergency repair of a sewer main failure.

## Discussion

The City of Cayce had to take immediate action in response to a sewer main failure on Nikon Circle in the Bellemeade Subdivision. G.H. Smith Construction, Inc. provided quotes and the necessary Certificates of Insurance for the needed repair work, and a price was agreed upon for the needed equipment, materials, and labor to complete this portion of the job. This portion of the project consisted of excavation in the asphalt roadway, installation of approximately 400 linear feet of pipe, reconnection of services, and two new manholes. Carolina Paving & Grading, LLC provided a quote and the necessary Certificates of Insurance for the milling and repaving of the asphalt roadway in the same area. A price was agreed upon for the equipment, materials, and labor needed to complete this portion of the job.

The total price quoted for the emergency repair work is as follows:

G.H. Smith Construction	\$147,000.00
Carolina Paving & Grading, LLC	\$37,152.50

The City Manager approved the quotes using the Emergency Powers established by City of Cayce ordinance.

### **Sec. 2-146. - Emergency powers.**

In case of accidents or other circumstances creating an emergency, the city manager may, with the consent of the council, award contracts and make purchases for the purpose of repairing damages caused by such accidents or meeting such public emergency; but he shall file promptly with the council a certificate showing such emergency and necessity for such action, together with an itemized account of all expenditures.

(Code 1975, § 2-57)

**Recommendation**

Staff recommends Council ratify the City Manager's action executing agreements with G.H. Smith Construction, Inc. for approximately \$147,000.00 and Carolina Paving & Grading, LLC for approximately \$37,152.50. The total of approximately \$184,152.50 in emergency contracts will be funded from the Utilities Water & Sewer Capacity Reserves.

**ITEM IV. C.**

ESTIMATE

EST2589

DATE

04/14/2026

TOTAL

USD \$37,152.50



**Carolina Paving & Grading**

Chris Johnson  
6449 Augusta Highway, Leesville, SC, USA  
8036871980  
cjohnson@carolinapavinggrading.com

TO

**City of cayce (Nikon circle)**

TWemple@cityofcayce-sc.gov

DESCRIPTION	RATE	QTY	AMOUNT
Milling prep/site prep for Asphalt Standard day rate for milling machine and cleanup	\$6,000.00	1	\$6,000.00
Paving and labor( roadway ) Price per Sy	\$22.50	985	\$22,162.50
Paving and labor (valley gutter) Price per Sy	\$38.00	105	\$3,990.00
Paving and labor (driveways) Per driveway apron	\$1,000.00	5	\$5,000.00
<b>TOTAL</b>			<b>USD \$37,152.50</b>

G.H. Smith Construction, Inc.

**Invoice**

430 Shuler Court  
Columbia, S.C. 29212

Date	Invoice #
4/21/2026	0413

<b>Bill To</b>
City of Cayce Attn: Tim Wemple RE: Nikon Circle Sewer

P.O. No.	Terms	Project
	Net 30	

Description	Qty	Rate	Amount
8" PVC SDR 26 sewer pipe	400	225.00	90,000.00
New Service lines	7	2,000.00	14,000.00
New Manholes	2	11,000.00	22,000.00
Install new drip in existing manhole	1	6,000.00	6,000.00
Remove and replace cone on exist. manhole	1	5,000.00	5,000.00
Tie to existing manholes	2	5,000.00	10,000.00
Nikon Circle Sewer Replacement - Belle Meade			
All work is complete--we appreciate your business!			
<b>Total</b>			\$147,000.00
<b>Payments/Credits</b>			\$0.00
<b>Balance Due</b>			\$147,000.00

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**COUNCIL ACTION REQUIRED**

The following committees have potential member applications for review by Council.

**BEAUTIFICATION FOUNDATION – ONE (1) POSITION**

The Beautification Foundation currently has one (1) open position. The city has received potential member applications from Jennifer Hutto, Vanessa Mota, and Dana Bailey. The applications are attached for Council's review.

**BOARD OF ZONING APPEAL – ONE (1) POSITION**

The Board of Zoning Appeal currently has one (1) open position. The city has received committee member reappointment application from Jason Simpson. The application is attached for Council's review.

**CAYCE HOUSING AUTHORITY – ONE (1) POSITION**

The Cayce Housing Authority currently has one (1) open position. The city has received a potential member application from Kelly Wuest. The application is attached for Council's review.

**PLANNING COMMISSION – ONE (1) POSITION**

The Planning Commission currently has one (1) open position. The city has received potential member applications from Daniel Gooch, Jessica Corley, Travis Basnett, Alexandra Hayes, and Dara Brown

**NO COUNCIL ACTION REQUIRED**

The following positions will remain open until receipt of potential member applications for review by Council.

**ACCOMMODATIONS TAX COMMITTEE – THREE (3) POSITIONS**

One of these positions must work in the lodging community within the city. The other two positions can be filled by anyone. This committee advises City Council on the expenditure of local accommodations tax funds for the purpose of promoting tourism, the arts and cultural affairs in the community.

**BEAUTIFICATION FOUNDATION – ONE (1) POSITION**

This committee makes recommendations to keep Cayce beautiful.

**BOARD OF ZONING APPEAL – ONE (1) POSITION**

This board reviews zoning appeals and makes final determination as to whether appeals are denied or upheld.

**CAYCE HOUSING AUTHORITY – ONE POSITION**

This committee works with the Columbia Housing Authority officials to adapt State and Federal financial aid programs to our area's housing needs.

**EVENTS COMMITTEE – THREE (3) POSITIONS**

This committee is actively involved in working with City staff to plan and coordinate City events and works the events with staff.

**PLANNING COMMISSION – ONE (1) POSITION**

This commission advises City Council on the establishment of land use, zoning, and development regulations and makes recommendations to Council in response to related requests.

**STANDARD TECHNICAL CODES BOARD OF APPEALS – TWO (2) POSITIONS**

This Board rarely meets but is required by State law. The Board reviews citizen appeals to ensure building ordinances are properly interpreted and implemented fairly. Members who serve on this Board must be either an Engineer, Contractor, Architect or Design Professional.

## **APPOINTMENT PROCESS**

Cayce citizens have an opportunity to actively participate in the city through their services on several advisory boards, commissions, foundations and committees. These groups help shape and carry out policy.

Applications are accepted at any time for all City of Cayce boards, commissions, foundations and committees. Cayce citizens wishing to apply for appointment may submit a potential member application to the Municipal Clerk, P. O. Box 2004, Cayce, SC 29171. More information and a copy of the application can be found on our website at [caycesc.gov](http://caycesc.gov) or by calling City Hall at 803-796-9020.

City Council considers received applications at a meeting immediately following an opening.



# City of Cayce Potential Member Application

Application for committees, boards and commissions within the City of Cayce

**Date**

1/5/2026

**Name**

Jennifer Hutton

**Home Address**

[Redacted] Cayce, South Carolina 29033

**Phone**

[Redacted]

**Email**

[Redacted]

**Are you a resident of Cayce?**

Yes

**Number of Years**

30

**Do you have a business in Cayce?**

No

**Number of Years**

**On which Board, Commission or Foundation are you interested in serving\*? Information on each can be found at [caycesc.boards](http://caycesc.boards).**

**Cayce Beautification Foundation**

**Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation?**

No

**If yes, specify below:**

**The applicant acknowledges that he or she is aware that a City of Cayce records check will be performed by the Cayce Police Department and that information could be public.**

Yes

**Work Address**

**Phone**

**Email**

**Work Experience**

I'm retired now. I've most recently worked at Springdale Elementary School as a reading interventionist. Before that, I subbed for a year. Prior to that, I worked from home as a legal transcriptionist.

**Educational Background**

Highest is a 2-year degree in secretarial science at Tennessee Temple University.

(BTW..."educational..." needs to be corrected.)

**Membership Information (Professional, Neighborhood and/or Civic Organizations) Volunteer Work and/or Hobbies:**

I love working in my yard. I've participated for a few years in the Cayce Plant Exchange. I work with the preschool programs at Trinity Baptist Church.

Please answer the following questions as thoroughly as possible for the indicated committee:

**Why do you want to serve on a City of Cayce Board, Commission or Foundation?**

I enjoy making our area beautiful and I enjoy the camaraderie with working with like-minded people.

**What specific contributions do you hope to make?**

Hands-on work with plants.

**What community topics concern you that relate to this Board, Commission or Foundation?**

Making our city beautiful.

**What experience/training do you have for this particular Board?**

Just a lady who likes working in her yard.

**For additional information please contact Mendy Corder at 803-550-9557 or email [mcorder@caycesc.gov](mailto:mcorder@caycesc.gov)**

CITY OF CAYCE  
POTENTIAL MEMBER APPLICATION



Name: Vanessa Mota Date: 1/6/2026  
Home Address: [REDACTED] City, State, Zip: Cayce SC 29033  
Telephone: [REDACTED] E-Mail: [REDACTED]  
Resident of Cayce:  Yes  No Number of Years: 5  
Business in Cayce:  Yes  No Number of Years: \_\_\_\_\_ will soon

On which Board, Commission or Foundation are you interested in serving? Information on each can be found at [caycesc.gov/boards](http://caycesc.gov/boards). Beautification Foundation

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation?  
 Yes  No If yes, specify below.

The applicant acknowledges that he or she is aware that a City of Cayce records check will be performed by the Cayce Police Department and that information could be public.  Yes

Work Address

Company: Mota Crossing Business Academy Position: CEO  
Address: 63B 12th St City, State, Zip: W. Columbia SC  
Telephone: (803) 220-6372 E-Mail: motasvcs@gmail.com 29089

Work Experience: Organization, Structure,

Educational Background: MBA

Membership Information (Professional, Neighborhood, Civic Organizations...), Volunteer Work and/or Hobbies:

Mayor of Columbia's Business Council, FMIU Board, Clemson advisory education

Please answer the following questions as thoroughly as possible for the indicated committee:

1. Why do you want to serve on a City of Cayce Board, Commission or Foundation?

I would love to give back to Cayce as it has welcomed us with open arms.

2. What specific contributions do you hope to make? Serve.

3. What community topics concern you that relate to this Board, Commission or Foundation?

would like to continue uniting our neighborhoods through beautification.

4. What experience/training do you have for this particular Board? event training informational

festival 12 years.

Return to:  
Mendy Corder, Municipal Clerk  
City of Cayce, PO Box 2004, Cayce, SC 29171-2004  
Telephone: 803-550-9557 + Fax: 803-796-9072 + Email: [mcorder@caycesc.gov](mailto:mcorder@caycesc.gov)

Rcvd 4/15/26



# City of Cayce Potential Member Application

Application for committees, boards and commissions within the City of Cayce

**Date**  
4/15/2026

**Name**  
Dana Bailey

**Home Address**  
[Redacted] Cayce, South Carolina 29033

**Phone**  
[Redacted]

**Email**  
[Redacted]

**Are you a resident of Cayce?**  
Yes

**Number of Years**  
26

**Do you have a business in Cayce?**  
No

**Number of Years**

On which Board, Comssion or Foundation are you interested in serving\*? Information on each can be found at caycesc.boards.

Cayce Beautification Foundation

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation?  
No

If yes, specify below:

The applicant acknowledges that he or she is aware that a City of Cayce records check will be performed by the Cayce Police Department and that information could be public.  
Yes

**Work Address**  
501 Bulldog blvd., Cayce, South Carolina 29033

**Phone**  
(803) 739-4070

**Email**  
ddbailey074@gmail.com

**Work Experience**  
Educator for 30 years

**Edcucational Background**  
Masters +30

**Membership Information (Professional, Neighborhood and/or Civic Organizations) Volunteer Work**

**and/or Hobbies:**

I am a member of the Woman's Club of Cayce.

Please answer the following questions as thoroughly as possible for the indicated committee:

**Why do you want to serve on a City of Cayce Board, Commission or Foundation?**

I want to serve on the Beautification Foundation for personal growth and help make an impact in Cayce.

**What specific contributions do you hope to make?**

I am interested in contributing my time and effort to projects that enhance the community's appearance and promote pride among residents.

**What community topics concern you that relate to this Board, Commission or Foundation?**

**What experience/training do you have for this particular Board?**

While I do not have experience, I look forward to the opportunity to grow, serve, and make a positive and lasting impact in our community.

**For additional information please contact Mendy Corder at 803-550-9557 or email  
mcorder@caycesc.gov**

Rcvd: 4/23/20



CITY OF CAYCE  
COMMITTEE MEMBER REAPPOINTMENT APPLICATION

Name: Jason M. Simpson

Home Address: [REDACTED] City, State, Zip Cayce SC 29033

Telephone: [REDACTED] E-Mail Address [REDACTED]

Resident of Cayce:  Yes  No Number of Years 50+

Please check the Committee for which you are applying for reappointment:

- Accommodations Tax Committee
- Beautification Board
- Event Committee
- Cayce Housing Authority
- Museum Commission
- Planning Commission
- Consolidated Board of Appeals
- Board of Zoning Appeals

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation?  Yes  No If yes, specify below:

Work Address

Company: SC Public Employee Benefit Authority (PEBA) Position Operations/Enrollment Supervisor

Address: 202 Arbor Lake Dr

City, State, Zip Columbia SC 29223 Telephone: 803-734-5068

Fax: n/a E-Mail jsimpson@peba.sc.gov

Work Experience: \_\_\_\_\_

Educational Background: BCHS c/o '92, BS University of SC '98

Membership Information (Professional, Neighborhood and/or Civic Organizations):

Cayce Masonic Lodge No. 384 A.F.M.

Volunteer Work: \_\_\_\_\_

Hobbies: Cooking, Music, Fishing/Boating, Sports

Return to:  
Kristen Hall, Municipal Clerk  
City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004  
Telephone: 803-550-9557 • Fax: 803-796-9072 • khall@cityofcayce-sc.gov

\* Currently on Beautification Foundation

5/1/20 - Still interested



## City of Cayce Potential Member Application

Application for committees, boards and commissions within the City of Cayce

**Date**

1/28/2024

**Name**

[Redacted]

**Home Address**

[Redacted] Cayce 29033

**Phone**

[Redacted]

**Email**

[Redacted]

**Are you a resident of Cayce?**

Yes

**Number of Years**

9

**Do you have a business in Cayce?**

No

**Number of Years**

**Committee(s) for which you are applying**

Cayce Housing Authority

**Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation?**

No

**If yes, specify below:**

**Work Address**

Children's Trust of South Carolina, 1330 Lady St, Ste. 310, Columbia, South Carolina 29033

**Phone**

(803) 744-4039

**Email**

kwuest@scchildren.org

**Work Experience**

Homeless No More  
Sexual Trauma Services  
University of South Carolina  
Florida State University

**Educational Background**

M.Ed. from the University of South Carolina  
B.A. from Columbia College

**Membership Information (Professional, Neighborhood and/or Civic Organizations):**



Cayce Beautification Foundation

**Volunteer Work:**

Current:

Carolina Wreckingballs Roller Derby Team Fundraising Chair

Former:

Lexington County Poll Clerk

Carolina Wreckingballs Roller Derby Team trainer

Columbia QuadSquad Roller Derby Team board member

**Hobbies**

Weightlifting, cross stitching, traveling, being outdoors, reading, gaming, supporting good causes, spending time with friends, and sharing adventures with my husband.

**For additional information please contact Mendy Corder at 803-550-9557 or email [mcorder@caycesc.gov](mailto:mcorder@caycesc.gov)**

# CITY OF CAYCE POTENTIAL MEMBER APPLICATION



Name: Daniel K. Gooch Date: 05/08/23  
Home Address: [Redacted] City, State, Zip: Cayce, S.C. 29033  
Telephone: [Redacted] E-Mail: \_\_\_\_\_  
Resident of Cayce:  Yes  No Number of Years: 18

Please indicate the Committee(s) for which you are applying:

- Accommodations Tax Committee
- Cayce Housing Authority
- Events Committee
- Consolidated Board of Appeals
- Municipal Election Comm
- Museum Commission
- Planning Commission**
- Board of Zoning Appeals

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation?

Yes  No If yes, specify below.

Work Address \_\_\_\_\_

Company: Avenues Real Estate Position: Owner  
Address: 810 Naples Ave City, State, Zip: Cayce, S.C. 29033  
Telephone: 803-518-6666 E-Mail: AVENUESREALESTATE.LLC.COM

Work Experience: 15 years IBM - MANAGER, 13 years Director Property Management, EDEN & AVANT, 15 years OWNER Painted Insulin Pumps 4 years Avenues Real Estate  
Educational Background: 6

Membership Information (Professional, Neighborhood and/or Civic Organizations):

LICENSE CONTRACTOR, LICENSED Real Estate, LICENSED Property Manager, Master Gardener, SC.  
Volunteer Work: WOMENS CLUB CAYCE

Hobbies: Stained Glass, Art, Gardening

Return to:

Mendy Corder, Municipal Clerk

City of Cayce, PO Box 2004, Cayce, SC 29171-2004

Telephone: 803-550-9557 • Fax: 803-796-9072 • Email: mcorder@caycesc.gov



# City of Cayce Potential Member Application

Application for committees, boards and commissions within the City of Cayce

*5/1/26 - Vba,  
still interested email*

**Date**

6/18/2024

**Name**

Jessica Corley

**Home Address**

[Redacted] Cayce, South Carolina 29033

**Phone**

[Redacted]

**Email**

[Redacted]

**Are you a resident of Cayce?**

Yes

**Number of Years**

8

**Do you have a business in Cayce?**

No

**Number of Years**

**On which Board, Commission or Foundation are you interested in serving\*? Information on each can be found at [caycesc.boards](http://caycesc.boards).**

Planning Commission

**Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation?**

No

**If yes, specify below:**

**The applicant acknowledges that he or she is aware that a City of Cayce records check will be performed by the Cayce Police Department and that information could be public.**

Yes

**Work Address**

1501 Main St, Suite 501, Columbia, South Carolina 29202

**Phone**

(803) 200-1772

**Email**

jessica@jessicacorley.com

**Work Experience**

Attorney

**Educational Background**

Columbia College BA

University of South Carolina School of Law

**Membership Information (Professional, Neighborhood and/or Civic Organizations) Volunteer Work and/or Hobbies:**

SC Bar, SC Women's Lawyers Association

Please answer the following questions as thoroughly as possible for the indicated committee:

**Why do you want to serve on a City of Cayce Board, Commission or Foundation?**

I recently had a son and want to be more involved in the future of the home community he will be growing up in.

**What specific contributions do you hope to make?**

I hope to help make Cayce a great place to live for families

**What community topics concern you that relate to this Board, Commission or Foundation?**

**What experience/training do you have for this particular Board?**

I am a lawyer- I understand use laws and regulations

**For additional information please contact Mendy Corder at 803-550-9557 or email [mcorder@caycesc.gov](mailto:mcorder@caycesc.gov)**

5/1/24 - Still interested

**CITY OF CAYCE  
POTENTIAL MEMBER APPLICATION**



Name: Travis Basnett Date 1/8/2025

Home Address: [REDACTED] City, State, Zip Cayce, SC 29033

Telephone: [REDACTED] E-Mail: [REDACTED]

Resident of Cayce:  Yes  No Number of Years: 5 years

Business in Cayce:  Yes  No Number of Years:                     

On which Board, Commission or Foundation are you interested in serving? Information on each can be found at [caycesc.gov/boards](http://caycesc.gov/boards). Planning Commission

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation?  
 Yes  No If yes, specify below.

The applicant acknowledges that he or she is aware that a City of Cayce records check will be performed by the Cayce Police Department and that information could be public.  Yes

**Work Address**

Company: Hussey Gay Bell Position: Principal / Vice President

Address: 1010 Gervais Street, Suite 100 City, State, Zip Columbia, SC 29201

Telephone: (803) 799-0444 E-Mail: tbasnett@husseygaybell.com

Work Experience: Consulting civil engineer focusing on civil / site development including infrastructure and commercial/industrial development

Educational Background: Bachelor of Science in Civil Engineering, University of South Carolina

Membership Information (Professional, Neighborhood, Civic Organizations...), Volunteer Work and/or Hobbies: ASCE, NSPE, SCWEA, University of South Carolina, United Way

Please answer the following questions as thoroughly as possible for the indicated committee:

1. Why do you want to serve on a City of Cayce Board, Commission or Foundation?  
I would like to use my knowledge as a licensed professional engineer and experience professionally to make recommendations to Council for smart development and growth
2. What specific contributions do you hope to make? Approaching new development and community growth from a holistic standpoint while also meeting regulations/ordinances
3. What community topics concern you that relate to this Board, Commission or Foundation?  
New development, flooding issues, water/sewer capacity
4. What experience/training do you have for this particular Board? I have presented before PC boards across the state as part of my job. I understand the processes and goals of a Planning Commission and have additional training in Robert's Rules of Order.

Return to:  
Mendy Corder, Municipal Clerk  
City of Cayce, PO Box 2004, Cayce, SC 29171-2004  
Telephone: 803-550-9557 + Fax: 803-796-9072 + Email: [mcorder@caycesc.gov](mailto:mcorder@caycesc.gov)

5/1/26 - VM; email  
still interested



# City of Cayce Potential Member Application

Application for committees, boards and commissions within the City of Cayce

**Date**  
4/6/2025

**Name**  
Alexandra Hayes

**Home Address**  
[Redacted] Cayce, South Carolina 29033

**Phone**  
[Redacted]

**Email**  
[Redacted]

**Are you a resident of Cayce?**  
Yes

**Number of Years**  
5

**Do you have a business in Cayce?**  
Yes

**Number of Years**  
1

On which Board, Comssion or Foundation are you interested in serving\*? Information on each can be found at caycesc.boards.

Planning Commission

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation?  
No

If yes, specify below:

The applicant acknowledges that he or she is aware that a City of Cayce records check will be performed by the Cayce Police Department and that information could be public.  
Yes

**Work Address**  
210 OAK LN, Cayce, South Carolina 29033

**Phone**  
(509) 499-0505

**Email**  
alexandrafhayes@gmail.com

**Work Experience**  
I have more than 16 years of experience managing public health programs and multi-sector projects across local, state, federal, and nonprofit settings. My career has centered around improving public systems through strategic planning, operations management, data-informed decision-making, and stakeholder collaboration.

**Educational Background**

I hold a Master of Arts in Anthropology from Washington State University and a Bachelor of Arts from Baylor University. I also hold a Lean Six Sigma Green Belt certification, reflecting my commitment to continuous improvement and data-informed decision-making.

**Membership Information (Professional, Neighborhood and/or Civic Organizations) Volunteer Work and/or Hobbies:**

I'm an active member of the General Federation of Women's Clubs (GFWC) Woman's Club of the Midlands, where I serve on the Education and Library Committee, and I also participate in the Edenwood Neighborhood Association. In addition to my civic involvement, I volunteer with local community events and enjoy reading, creative writing, and exploring historic neighborhoods. I'm also an avid outdoors enthusiast and proud South Carolina Ultimate Outsider, having visited all 47 of the state's parks.

Please answer the following questions as thoroughly as possible for the indicated committee:

**Why do you want to serve on a City of Cayce Board, Commission or Foundation?**

I'm passionate about supporting thoughtful growth in Cayce and would be honored to contribute to decisions that shape the future of our city. Serving on this commission would allow me to use my skills in public systems, stakeholder collaboration, and strategic planning to benefit the community my husband and I call home.

**What specific contributions do you hope to make?**

I hope to bring a practical, data-informed, and community-centered perspective to decision-making. With a background in public health, operations management, and cross-sector project leadership, I can help ensure that growth and development efforts align with both resident needs and long-term sustainability goals. For example, I have led needs assessments, facilitated community engagement sessions, and created educational infographics for various public sector programs.

**What community topics concern you that relate to this Board, Commission or Foundation?**

I'm especially interested in how land use, transportation, and infrastructure intersect with public health, housing, and access to services. I care deeply about promoting development that is inclusive, walkable, and supportive of all residents—from young families to older adults. I'm also committed to attracting new businesses and residents in a responsible, community-minded manner that enhances quality of life while preserving the character of Cayce.

**What experience/training do you have for this particular Board?**

I bring over 16 years of experience in public health program and project management, with a strong emphasis on policy, operations, and stakeholder collaboration. I served for two years as Chair of the Board of Directors for the South Carolina Immunization Coalition, where I helped guide statewide priorities and governance strategies. Additionally, I supported the Washington State Public Health Association's Board of Directors for seven years as part of the conference planning committee, experience that strengthened my skills in strategic planning, public engagement, and collaborative leadership.

**For additional information please contact Mendy Corder at 803-550-9557 or email [mcorder@caycesc.gov](mailto:mcorder@caycesc.gov)**

5/1/24 - VM, email  
Still interested



# City of Cayce Potential Member Application

Application for committees, boards and commissions within the City of Cayce

**Date**

12/8/2025

**Name**

Dara Brown

**Home Address**

[Redacted] Cayce, South Carolina 29033

**Phone**

[Redacted]

**Email**

[Redacted]

**Are you a resident of Cayce?**

Yes

**Number of Years**

21

**Do you have a business in Cayce?**

No

**Number of Years**

0

**On which Board, Commission or Foundation are you interested in serving\*? Information on each can be found at [caycesc.boards](http://caycesc.boards).**

Planning Commission

**Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation?**

No

If yes, specify below:

The applicant acknowledges that he or she is aware that a City of Cayce records check will be performed by the Cayce Police Department and that information could be public.

Yes

**Work Address**

400 Otarre Pkwy, Cayce, South Carolina 29033

**Phone**

(803) 898-3339

**Email**

brownda@dph.sc.gov

**Work Experience**

3 years experience in walkability and active transportation - all which is dependent on land use. Serve as the state walkability expert for the Department of Public Health

**Educational Background**

Masters in Public Health - USC (2001)

**Membership Information (Professional, Neighborhood and/or Civic Organizations) Volunteer Work and/or Hobbies:**

Glenwood Estates Neighborhood Leaders, SC Trails Coalition, Palmetto Trail Board of Directors, Able SC Board of Directors, Association of Pedestrian and Bicycle Professionals member

Please answer the following questions as thoroughly as possible for the indicated committee:

**Why do you want to serve on a City of Cayce Board, Commission or Foundation?**

I am a longterm city resident. I have volunteered with the city before as a Neighborhood leader and a former Municipal Elections Commissioner. I have worked with the city to conduct a bike demonstration project and a community walk audit and have shared my ideas and data to city council twice.

**What specific contributions do you hope to make?**

I hope to bring a public health lens to city planning efforts.

**What community topics concern you that relate to this Board, Commission or Foundation?**

The longterm health of the City of Cayce residents. Residents ability to access work, school, healthy food, healthcare, etc, without needing a car.

**What experience/training do you have for this particular Board?**

An understanding of the impact of landuse on public and community health. Physical Activity and Public Health Fellow, America Walks Walking College Fellow, Facilitates statewide active transportation working collaborative consisting of 34 state and regional partners

**For additional information please contact Mendy Corder at 803-550-9557 or email [mcorder@caycesc.gov](mailto:mcorder@caycesc.gov)**